5849

App. F. IX-4

19 50-54

(CB.)

File No. 458-50

Serial Nos.

Previous References.
CB. 208-49-1, 2, 3

Later References.
Chs GE. 126-54-1
—do - 206-52-1

GENERAL AND REVENUE SECRETARIAT

Serial Nos. One

Part B for May 54

SUBJECT

Grant of an allowance of Rs. 100/- pm to Sri K. S. Venkataramanan, Deputy Chief Engineer

---

The Minute was dropped in Council

WD 010861—GPB—25,000—18-9-50.

5869
eB

P. W. SECRETARIAT
6655
Date 9/1/51

No. 9436/E

Office of the Chief Engineer
of Mysore,
Dated, Bangalore, 5th January 1951

To

The Secretary to Government of Mysore,
Public Works Department,
Bangalore.

6/1

Sir,

Re: Allowance of Rs.100 p.m. to the Deputy Chief Engineer, P.W.D.

I write to state that the Auditor, Public Works Department has disallowed the amount towards the above claim preferred in my salary bill for December 1950 and has stated that the allowance is Personal to the Deputy Chief Engineer and fresh Government sanction has to be obtained for drawing the same. I would therefore request you to kindly obtain sanction of Government regarding the above mentioned allowance to the Deputy Chief Engineer and communicate the same early to enable me to draw the same

I am,
Yours faithfully,

DEPUTY CHIEF ENGINEER
5.1.51.

MR/5-1.

1) Subd
This may be referred to C.B. for further action as it relates to officers drawing more than 500/-
2) Secy PWD
6/1
3) ~~Chief Secy W/c)~~
4) Early
CB)
18/1

9865 10/1/51
18 JAN
OF MYSORE

C. H. B.)

Allowance to Sri R. S. Venkataramanan, Dy Chief Engr. 5849/C.B

5) G.O. no. ~~[illegible]~~ 2793-2892 - C.B. 96-49-1 Dt 27-9-49 directs that one of the ~~[illegible]~~ Supdg. Engrs will work as Dy. chief Engr and Sri Biligiri Rao was permitted to draw an allce. of Rs 100/- p.m as Dy. Ch. Engr in addition to his pay as Supdg. Engr. S. Please see notification Dt 9-12-49 in the CB collection 208-49 (1-3) placed in the file. The allowance of Rs 100/- p.m granted to Sri Biligiri Rao as Dy. Ch. Engr is personal and any allowance that may have to be granted Sri Venkataramanan as Dy. chief Engr is a matter to be decided by the Council. Perhaps it ~~[illegible]~~ is also necessary to obtain the views of the Chief Engr in the matter in the first instance

MB
22.1.51

6) Please draft

22.1.51.

7) A draft letter to the Chief Engr is put up for consideration

MB
24.1.51

Chief Secy)

8)
24/1/51

24.1.51.

9) Letter to C.E. does not seem to be necy. Council matter

KG.
26/1/51.
24/1/51

Minr. Home
Ch. Minr.
Thru Fin. Secy.
P.W. Secy.

CHIEF SECRETARY
24 JAN 1951
10036
GOVT. OF MYSORE

U. O. NO. FL-10701
JAN 1951

10) May I know the division of work between the Spl Ch Engr., the Ch. Engr. and the Dy Ch. Engr. and the necessity for the appointment of a Dy Ch Engr.?

25/1/51.

CHIEF SECRETARY
10110
27 JAN 1951
GOVT. OF MYSORE

P.W. Secy.)

11) KG
27.1.51
26/1
27.1.51

16
29/1

6655

5840 C.D.

Allowance to Sri K. S. Venkataramanan
Deputy Chief Engineer

12 A Copy of G.O. No. P.W. 4067-71/Est 1950-51 dated: 29.7.1950 showing the distribution of work between the Spl. Chief Engineer, the Chief Engineer and the ~~Deputy C.E.~~ is put up.

Jt. Secy)

Depy Para 10

13) 31.1.51

FEB 1951
1103
30/1/51
30/1/51

14) A personal allowance is for the specific person only. It cannot accrue to his successor.

15) 10/2/51.

REVENUE SECRETARIAT
12 1951

1558
13/2/51

12/2/51

16) I think this was not a personal allowance. This was ~~not~~ an allow'ce attached to the office. A Dy. Chief Eng is the senior most Supdt. Eng and will have to stay in Bangalore and do the work of the Chief Eng as shown in the allocation

5849
CB

15378

Statement of waste [illegible] This may be agreed to.

17) Uy

~~Min for Fin 16/2~~
W/C

18) It would be creating a regular precedent to attach an allowance to the post as what it would be if the proposal is accepted. Sri Brijesi was given obviously Rs 100/- as the appointment of Sri [illegible] had come in the way of his own appointment as Ch. Engr.

19) [illegible]
20/2/51

20) I think that a Dy. Chief Eng. should get this allowance in all fairness when he is functioning over all the S. Es. This need not be treated as personal to the old incumbent.

21) Uy.

~~Uy Chief Minister 22/2~~
W/C

22) Council meeting
Rld. 14/3

C.S
31/3/51

OFFICE OF THE MINISTER FOR FINANCE & INDUSTRIES.
No. 6831
Date 17-2-51

OFFICE OF THE HOME MINISTER
No. 15952
Date 21-2-51

OFFICE OF THE HOME MINISTER
No. 17638
Date 27/3/51

Office of the Chief Minister
No. 10188
Date of Receipt 22/2
23/3

8

Grant of an allce to Sri K Venkataramanan, Dy. Ch Engr 5849/ch.s.

23) A draft Council Note is put up for approval

Chief Secy)

Jmk
5/4/57

MB
8.4.57

5.4.57.

25) 7/4/57

Jmk
7.4.57

CHIEF SECRETARY
6 APR 1957
GOVT. OF MYSORE

26) 10 copies of C.N. are put up.

Cont. Secty)

4-4-57

11.4.57.

C. 9/51-52

Jmk
12.4.57.

14/4/57

12.4.57.

(185)

5849/C.D.	Date of Council Meeting.	3.5.51	4.5.51
	Agenda No.	13	17

5849/Ch.

C.9/51-52.

SUBJECT:-

Grant of an allowance of Rs.100/- p.m. to Sri K.S.Venkataramanan, Deputy Chief Engineer.

27) may be dropped

KCA.
4/5/51

DECISION OF COUNCIL

Ch.S)

5/5/51

Subs.

28). The Dy. Ch. Engr. has submitted the proposal direct to Govt. He should have sent it thro' the Ch. Engr. If approved this breach of official procedure may be brought to his notice

29) Submitted with a draft for apprl. or other orders

7-5-51

30) The papers may be recorded, if approved.

7.5.51.

~~[illegible]~~ Yes

7.5.51

P.T.O

Allowance to Dy. Ch-Engr. 5849/CB

Submitted

Before recording, perhaps, a letter may be necessary intimating the orders of Govt Otherwise the Officer may keep on reminding the Govt. It is usual in other Sectts. to convey the orders of Govt on ~~the~~ such requests whether it is conceded or not. For orders.

HPR
8-5-57

Please speak

8-5-57.

[Instructions of the Supdt.
There is no need to intimate as the matter is ordered to be dropped. Also the officer ~~is~~ due to retire shortly]

HPR
8/5/57

[illegible]

C 9/51-52

COUNCIL NOTE.

9mR
12.4.51

SUBJECT: Grant of an allowance of Rs.100/- p.m. to Sri K.S. Venkataramanan, Deputy Chief Engineer.

1. Sri K.S. Venkataramanan, Deputy Chief Engineer has represented to Government in his letter No. 9456/E dated 5th Jan. 1951 that he may be permitted to draw an allowance of Rs.100/-p.m. as Deputy Chief Engineer in addition to his grade pay as Superintending Engineer on the ground that such an allowance was granted to Sri S. Biligiri Rao, his predecessor in office. The following is an extract from the Council Resolution dated 21st November 1949 on the file No. C. 765/49-50 regarding the appointment of Sri S. Biligiri Rao as Deputy Chief Engineer.

> "Sri S. Biligiri Rao may be appointed Deputy Chief Engineer in the place newly created with an allowance of Rs.100/- in addition to his present pay."

2. The Financial Secretary has noted as follows on the representation of Sri K.S. Venkataramanan:

> "A personal allowance is for the specific person only. It cannot accrue to his successor."

3. The minutes of the Hon'ble Home Minister on the case are as follows:

> "I think this was not a personal allowance. This was an allowance attached to the office. A Deputy Chief Engineer is the seniormost Superintending Engineer and will have to stay in Bangalore and do the work of the Chief Engineer as shown in the allocation statement of work. This may be agreed to."

4. Hon'ble the Minister for Finance and Industries has minuted as follows on it:

> "It would be creating a regular precedent to attach an allowance to the post as what it would be if the proposal is accepted. Sri Biligiri was given obviously Rs.100/- as the appointment of Sri Narasinga Rao had come in the way of his own appointment as Chief Engineer.

5. The Hon'ble Home Minister has further minuted on the case as follows:

> "I think that a Deputy Chief Engineer should get this allowance in all fairness when he is functioning over all the Superintending Engineers. This need not be treated as personal to the old incumbent."

6. The Hon'ble Chief Minister has ordered that the question of granting an allowance to Sri Venkataramanan as Deputy Chief Engineer may be decided at a meeting of the Council.

T.M. Ramakrishnaiya
for Chief Secretary to Government.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

GENERAL AND REVENUE DEPARTMENTS.

G.O. No. 2793-2892—C.B. 93-49-1, dated 27th September 1949.

Re-organisation of the Public Works Department.

Sanctions the ——

READ—

Government Order No. P.W. 373-426/E. 1974-2027, dated 9th September 1922, sanctioning the Re-organisation of the Public Works Department.

2. Government Order No. 358-409—C.B. 19-26-1, dated 28th July 1926, sanctioning the formation of a Shimoga Circle of Superintendence and entrusting the Secretariat functions to the Chief Engineer.

3. Government Order No. 879-933—S., dated 19th October 1927, sanctioning the formation of a Mysore Circle of Superintendence.

4. Government Order No. P.W. 1716-56—S., dated 5th March 1935, sanctioning the formation of an Irrigation Circle of Superintendence.

5. Government Order No. 1156-60—C.B. 37-40-1, dated 4th September 1940, sanctioning the formation of a Secretariat for the Public Works Department independent of the Chief Engineer's Office, under a whole-time Secretary.

6. Government Order No. O. 119-21—C.E. 74-40-1, dated 16th July 1941, directing that the Public Works, Electrical and Railway Secretariat be amalgamated with the General and Revenue Secretariat.

7. Government Order No. 3888-947—C.B. 170-43-1, dated 12th April 1944, sanctioning the creation of the post of a Second Chief Engineer.

8. Government Order No. P.W. 2581-88—Irn. 13-46-2, dated 18th October 1946—7th November 1946, according administrative sanction to the Lakkavalli Reservoir Scheme costing Rs. 890 lakhs.

9. Government Order No. P.W. 3555-69—Irn. 2-45-258, dated 6th December 1946, sanctioning a scheme for the restoration of 4,800 tanks within a period of ten years and the creation of the post of a Superintending Engineer for the execution of the works speedily.

10. Government Order, No. P.W. 4449-54—Est. 147-46-2, dated 30th September 1947, sanctioning the re-distribution of the jurisdiction of the three circles, Mysore, Shimoga and Tumkur.

11. Government Order No. P.W. 9564-8—Est. 8-46-21, dated 9th April 1948. sanctioning the Re-organisation of the Bureau of Sanitary Engineering

ORDR NO. 2793-2892—C.B. 93-49-1, DATED BANGALORE, THE 27TH SEPTEMBER 1949.

There is at present one set of Engineers maintained for Roads and Buildings and another set of Engineers for Irrigation and a third set for Water Supply and Drainage Works. Many a time one Engineer (Roads and Buildings) stationed in one place will have no jurisdiction over tanks in that area and in consequence there has been dispersal of energy. There are also other agencies for undertaking works that ought to be undertaken by the Public Works Department, *viz.*, the Revenue Department in the rural development section and the District Boards for maintenance of their roads and buildings. With a view to avoid duplication of agency often entailing loss of time and delay in transmission of papers from one section to another, the entire field should be under one agency responsible for the due execution of all engineering and other allied works. This will also facilitate the execution by the Public Works Department expeditiously of roads, I.V.C. roads, drainage, well works, village layouts coming under rural development and other Departments. This Public Works Department therefore needs re-organisation.

2. There is no need to have one Chief Engineer for Irrigation and another for Roads and Buildings. Both the Irrigation and Roads and Buildings Sections can be combined into one and placed under one Chief Engineer. The other Chief Engineer will be designated Special Chief Engineer for development works like the Lakkavalli, the Tunga and other new development works. The Special Chief Engineer will devote himself to the complicated questions regarding the Cauvery and the Tungabhadra river valleys that are pending settlement. He will devote more time for the preparation and scrutiny of projects to develop further areas under the schedule rivers, permitted under the 1924 Agreement. This Special Chief Engineer's post will be retained for a period of 3 years or more and this Chief

Engineer will function also as Secretary to Government which post is now held by an officer of the rank of Superintending Engineer. The Special Chief Engineer will be given the assistance of one of the Assistant Engineers sanctioned for the special works.

3. The Permanent Chief Engineer will be in charge of Irrigation, Roads and Buildings and Water Supply and Sanitary Bureau. He will be given the assistance of a Superintending Engineer who is designated as Deputy Chief Engineer to look after all routine and simple matters which do not call for the special attention of the Chief Engineer.

4. *Basic Organisation of the Chief Engineer's Office.*—Three Technical Assistants of Assistant Engineers' grade will be attached to this office, one for Roads and Buildings, one for General Irrigation and one to deal with K.R.S. and other special matters. A gazetted officer of the Assistant Commissioner's cadre drawn either from the Civil Service or an officer of corresponding status from the Public Works Department will be attached to the office to deal with the routine non-technical matters in the current section. The Government Architect will continue as hitherto. To help the various sections, 8 Graduate Surveyors are allowed to the Chief Engineer's Office.

5. *Basic Circles in charge of Superintending Engineers.*—The State will be divided into three permanent basic circles as indicated below:—

(1) *The Cauvery Circle* comprising the Mysore District, the Mandya District, and Hole-Narsipur and Arkalgud Taluks of Hassan District with headquarters at Mysore.

(2) *Shimoga Circle* comprising the remaining Taluks of Hassan District, Chikmagalur District, Shimoga District and Chitaldrug District with headquarters at Shimoga.

(3) *Tumkur Circle* consisting of Tumkur, Kolar and Bangalore Districts with headquarters at Tumkur or Bangalore.

6. The Water Supply Division and the Bureau of Sanitary Engineering are at present under the direct control of the Chief Engineer. These two divisions will be included in the Tumkur Circle and will be continued for about a year to complete the works under execution expeditiously. The two divisions will be combined into one after June 1950. It should however be noted that all works connected with the Water Supply and Bureau of Sanitary Engineering should ultimately be got executed through the agency of the existing divisions unless special works costing about a lakh of rupees and more, are sanctioned in which case a temporary Sub-Division may be created.

7. *Temporary Circles.*—The Superintending Engineer of the temporary Lakkavalli Reservoir Circle will continue to be in charge of Lakkavalli Project and its allied works. There is another circle recently created for the execution of works of the Electrical Department. The question whether the circle should be under the Electrical Department or under the Public Works Department will be further examined.

These two circles will, however, be abolished after the special works are completed.

8. *Divisions.*—There are at present 17 permanent and 8 temporary divisions. These are now distributed as under, having regard to administrative convenience and expeditious execution of works :—

	Basic Permt. Divisions		*Temporary Divisions*	
Cauvery Circle	6	plus	2	(1 for Nugu)
Shimoga ,, ...	4	,,	2	
Tumkur ,, ...	5	,,	0	
Lakkavalli ,, ...	0	,,	3	
Electrical ,, ...	0	,,	2	
	15	plus	9	

The temporary divisions will be abolished after the full development of the river valleys and other special works.

9. *Sub-Divisions.*—Having regard to the area of each Taluk, the number of tanks therein and the quantum of road and other works pertaining to Public Works Department, Rural Development, District Boards, etc., the Sub-Divisions are formed. There is no need to have separate establishment for Rural Development, I.V.C. roads, and District Boards after the new set up is established. There are at present 61

permanent plus 69 temporary Assistant Engineers and 4 Honorary Assistant Engineers, *i.e.*, in all 134. These are distributed as shown under:—

Basic Sub-Divisions	62
Water Supply Sub-Divisions	4
Sanitary Sub-Divisions	2
Chief Engineer's Office	3
Circle Offices	3
Assistant Engineers to sanctioned special Sub-Divisions ...	42
	116

10. *Non-Gazetted Staff.*—Considering the area of each Taluk, the number of tanks and the quantum of other works in each Taluk, it is essential that a Graduate Surveyor should be posted to each Taluk except in the case of Alur and Kumsi Taluks, which being small in area may be added on to the adjacent taluks. The distribution of non-gazetted staff is as indicated below:—

Surveyors at the rate of 1 for each Taluk as Section Officers ...	80
Project Sub-Divisions under all the 18 divisions including the Water Supply and Sanitary Bureau—one Graduate Surveyor for each of these divisions	18
2 Graduate Surveyors are given for each of the 3 Basic Circle Offices for scrutiny of projects	6
Graduate Surveyors to the Chief Engineer's Office	8
Graduate Surveyors to work as Section Officers for supervision of all the river channels in the State	28
Temporary Graduate Surveyors to be continued in charge of works as per present sanction	93
To attend to large number of minor tanks to be restored in the Districts of Kolar, Hassan, Shimoga and Chickmagalur	9
	242

against the existing strength of 267 Graduate Surveyors including temporary hands.

Sub-Engineers.—The Sub-Engineers, whose existing strength is 10, will be posted to important special works.

Overseers.—The permanent strength of 66 Overseers will be retained. Out of these, one Overseer will be posted to each division for the preparation and scrutiny of projects.

Sub-Overseers.—There are at present 668 Sub-Overseers including men shown in Rural Development, Railway Cess Works, I.V.C. Works, etc. The distribution of the Sub-Overseers will be, as under:—

One Sub-Overseer for each Hobli in 129 Malnad Hoblis (Malnad areas of Heggaddevankote, Hunsur, Periyapatna, Chamarajanagar and Gundlupet are also included)	129
One Sub-Overseer for 2 Hoblis of Maidan area	120
There are at present 118 Sub-Overseers in the Visvesvaraya Canal area and it is proposed to reduce the number to 90	90
Vani Vilas Sagar Channel	5
Existing Sub-Overseers in Bangalore Buildings Division	12
Existing Sub-Overseers in Water Supply Division	4
Bhadra Channels	2
One Sub-Overseer for each division including Water Supply Division	18
Leave Reserves	27
	407
Temporary Sub-Overseers as per existing sanction for special works ...	201
Total ...	608

against the existing strength of 668 Sub-Overseers. This arrangement will enable the posting of a Graduate Surveyor, an Overseer and one Sub-Overseer to each division for preparation and scrutiny of new projects.

General Stores.—Having regard to the large quantities of materials like steel, cement, timber, tools, spare parts, pipes, etc., handled year after year, it is necessary to organise a Central Stores Section as in the case of the Electrical Department. An officer of the status of an Executive Engineer should immediately be placed on special duty to organise this section. The post of the Under-Secretary attached to the Secretary's office should be retrenched and an Assistant Engineer posted to that charge. The post of Executive Engineer thus saved may be utilised for organising the Stores Section. After this section is satisfactorily organised, one of the Executive Engineers released by combining the Water Supply Division and the Sanitary Bureau may be posted to be in charge of the Central Stores.

Mechanical Section.—There are at present about 150 lorries, 40 road rollers stone crushers, cement concrete mixers, etc., and there being no proper arrangement for repairs to and maintenance of this equipment, the present arrangement, it is feared, would lead to wastage and loss to the Department. Till a central agency of the Government is created for this purpose, small maintenance units will be set up in all the district headquarters. These units will be under the Executive Engineers.

Grow More Food Campaign.—In view of the urgent need to develop lift irrigation in river valleys and other small projects as a short term plan, eight Assistant Engineers, eight Graduate Surveyors and eight Sub-Overseers with the necessary staff for surveying and preparation of projects would be posted without any loss of time. The Chief Engineer will submit immediately proposals for the formation of lift irrigation sub-divisions which will be under the Executive Engineers of the respective divisions. These projects should be got executed through the existing staff and no extra staff will be allowed.

By the re-organisation of the Department in the manner indicated above, there will be a saving in cost corresponding to the reduction in the strength by a Superintending Engineer, 18 Assistant Engineers, 26 Graduate Surveyors and 60 Sub-Overseers.

The officers and subordinates thus retrenched will be absorbed in the sanctioned special works such as the Lakkavalli Circle, Electrical Circle and other special works for which full complement of establishment has not yet been posted. Due provision will however be made for the staff required for special works.

11. For the expeditious execution of work and for payment to be made without inordinate delay, it is necessary to liberalise the powers of sanction of Engineers. The powers as now enhanced are as indicated under :—

(*a*) Assistant Engineers.—May sanction works up to Rs 500 for repairs with the appropriate safeguards.

(*b*) Executive Engineers.—May sanction works up to Rs. 5,000.

(*c*) Superintending Engineers.—May sanction works up to Rs. 10,000.

(*d*) Chief Engineers.—May sanction works up to Rs. 15,000.

The Chief Engineer will examine the question of delegating powers to gazetted officers below him with a view to have disciplinary control over their subordinates.

12. Government are, after careful consideration, pleased to sanction the re-organisation of the Public Works Department as set forth in the foregoing paragraphs of this Order.

13. The Chief Engineer is requested to submit immediately proposals for redistributing the officials and others among the officers as now re-organised, indicating specifically the surplus hands and how he proposes to absorb them.

14. As it will take some time to redistribute the staff including the officers among the several offices and works as laid down in the foregoing paragraphs of this Government Order, the Comptroller and the Auditor, Public Works Department, are requested to admit in audit their salary and other bills as hitherto till then.

K. SRINIVASAN,
Chief Secretary to Government.

To—The Secretary to Government, Public Works Department.
The Chief Engineer for Irrigation.
The Chief Engineer for Roads and Buildings.
The Comptroller to Government through the Financial Secretariat.
The Auditor, Public Works Department through the Financial Secretariat.
The Heads of Departments.
The Deputy Commissioners of Districts.
The Presidents of District Boards through the Deputy Commissioners.
The Chairman, City Improvement Trust Boards, Bangalore and Mysore.
The President, City Municipal Council, Bangalore.
The President, City Municipal Council, Mysore.
The President, Sanitary Board, Kolar Gold Fields.
The Compiler, *Mysore Gazette*.
PRESS TABLE.

Exd.—T.N.S.

GOVERNMENT OF MYSORE.

PUBLIC WORKS DEPARTMENT.

G.O. No. P.W. 4067-71—Est. 19-50-5, dated 29th July 1950.

Distribution of the Work of the Public Works Department.

Approves the —— among the Special Chief Engineer, the Chief Engineer and the Deputy Chief Engineer.

READ—

Government Order No. 682-6—4437-41, dated 30th May 1913, according approval to the distribution of work of the Public Works Department between the Chief Engineer and the Deputy Chief Engineer.

2. Government Order No. 610-638—3398-3426, dated 13th April 1915, issuing a memorandum showing the distribution of work of the Public Works Department between the Chief Engineer and the Deputy Chief Engineer in modification of the Schedule attached to the Government Order dated 30th May 1913 read above.

3. Government Order No. 2793-2892—C.B. 93-49-1, dated 27th September 1949, sanctioning the Re-organisation of the Public Works Department.

4. Government Order No. P.W. 5906-10—Est. 37-49-8, dated 28th December 1949, approving the distribution of work under the Re-organisation Scheme among the Special Chief Engineer, the Chief Engineer and the Deputy Chief Engineer.

ORDER No. P.W. 4067-71—EST. 19-50-5, DATED BANGALORE,
THE 29TH JULY 1950.

The schemes for "Grow More Food" or, rather as per recent nomenclature, "Integrated Intensive Food Production" are of an emergent nature and are on the increase. The Government of India are insisting on the estimates and fortnightly progress reports on works included in the intensive cultivation.

2. The Special Chief Engineer and the Chief Engineer have submitted proposals for division of the work of the Department among the three officers. *viz.*, the Special Chief Engineer, the Chief Engineer and the Deputy Chief Engineer, indicating at the same time the duties of the three officers including the Assistants in the Central Office and the distribution of work among the several branches.

3. After careful consideration, approval is accorded to the distribution of work of the Department among the Special Chief Engineer, the Chief Engineer and the Deputy Chief Engineer as shown in Annexure A.

4. The duties of the several officers in the Central Office, distribution of work among the Branches and rules for regulation and speedy despatch of work in the Branches as shown in Annexures B, C, D and E are also approved.

5. The Special Chief Engineer and the Chief Engineer are requested to see that the distribution of work and revised rules, herein approved, are given effect to immediately.

B. S. NARASINGA RAO,
Secretary to Government.
Public Works Department.

To—The Special Chief Engineer of Mysore.
The Chief Engineer of Mysore.
The Superintending Engineers of Circles.
The Accountant-General, Mysore, Bangalore.
The Auditor, Public Works Department.

Exd.—T.N.S.

No. P.W: 4067-71—Est. 19-50-5, dated 29th July 1950.

ANNEXURE A

Subject to such modifications, which may be considered necessary from time to time, the work in the Public Works Department is distributed as indicated below.

Subjects to be dealt with and disposed of by the Chief Engineer	Subjects to be dealt with and disposed of by the Deputy Chief Engineer	Subjects to be dealt with and disposed of by the Special Chief Engineer
1. Irrigation. General and Administration and construction and all questions connected therewith.	1. Roads, Buildings, Bridges, Administration, Construction. All questions connected therewith.	1. Capital works not charged to Revenue. Lakkavalli, Tunga and Nugu. Administration. Construction and all questions connected therewith.
2. Krishnarajasagara and Visvesvaraya Canal System and all questions relating to regulation, etc., connected therewith.	2. Water Supply, Drainage and Sanitary works.	2. All other works of irrigation attached to Lakkavalli Circle. Administration and construction.
3. Grow More Food Schemes. Administration sanction and executions. All questions connected therewith.	3. Rural Development works.	3. Initiation of new schemes and projects and scrutiny of the same under Grow More Food, execution being under the supervision of the Chief Engineer.
4. Famine programme and relief works.	4. Central P.W.D. Stores.	4. Arbitration and agreements and long pending questions between States on the Pennar, the Cauvery, the Thungabhadra, etc., and development of projects under the agreement.
5. Establishment.	5. Miscellaneous: Cash, stores, indents, etc., in the Chief Engineer's Office.	5. All projects of power development and questions connected with them.
6. Public Works Budget.	6. Check inspection of offices and works to enforce strict observance of existing orders (Final orders to issue with the approval of the Chief Engineer).	6. Compilation and revision of Departmental Codes, Rules and Orders issued from time to time and initiation of new compilations, organisation, etc.
7. Check inspection of offices and works of the Department in general.	7. Schedule of rates.	7. Any other work referred to by Government.
8. All un-official references connected with the above.	8. Attend to all meetings in connection with the above works.	
9. Attend all meetings in connection with the above.	9. All un-official references connected with the above.	
10. All other questions of the Department not specifically mentioned in the memorandum.		

Note.—1. While on tour both the Chief Engineer and the Deputy Chief Engineer will inspect all the works in their tour.
2. In all important matters the Deputy Chief Engineer will obtain the approval of the Chief Engineer before issuing final orders.
3. All communications to be addressed to the Chief Engineer and the Special Chief Engineer as heretofore only.

No. P.W. 4067-71—Est. 19-90-5, dated 29th July 1950

ANNEXURE B

(*a*) The Special Chief Engineer will be in charge of special works—Lakkavalli, Tunga and Nugu and other works attached to the Lakkavalli Circle. He will initiate new schemes and prepare projects, generally in consultation with the Chief Engineer, of new schemes of integrated intensive food production, the sanction and further action and execution of which will be attended to by the Chief Engineer. He will deal with all special questions like arbitration, etc., and special problems referred to by Government.

(*b*) The Chief Engineer is the technical adviser to the Government and is responsible for the efficient work of the Department. He will be in direct charge of general irrigation, Krishnarajsagar, Visvesvaraya Canal and allied works and all works under "Integrated Intensive Food Production."

(*c*) The Deputy Chief Engineer will be in charge of Roads, Buildings, Bridges, Water Supply and Drainage and will however act generally under the instructions of the Chief Engineer.

Detail instructions to the officers for giving effect to the distribution and for knowing from which of the officers final orders should be obtained on certain questions is as given below:

I. *Duties.*—The Chief Engineer is solely responsible for the administration of the Department and will take all timely action so as to ensure promptness of disposal and high efficiency. He is solely responsible for the several works noted in the schedule and final orders on them will be passed by him. Regarding the establishment of works under the direct charge of the Special Chief Engineer, the Chief Engineer will take action in consultation with the Special Chief Engineer. In other cases, final orders will be passed by him.

II. (*a*) The Deputy Chief Engineer will examine the daily office tappal after it is opened and submitted to him by the Assistant (General) and will initial all the papers in token of having been seen by him and will approve of the suggestions made thereon for disposal or pass such other necessary orders as the circumstances of each case require on points pertaining to technical matters. All communications from Government and important letters from Heads of Departments as may be selected by the Deputy Chief Engineer will be submitted to the Chief Engineer for the first perusal, who after perusal will send to the Assistant (General) who, along with other papers sent by the Deputy Chief Engineer, will distribute them to the branches concerned so that they may be worked up for final orders.

(*b*) When subjects pertaining to the works noted in the schedule for disposal by the Deputy Chief Engineer are noted on and disposal notes put up, the Deputy Chief Engineer will examine them and deal with them finally on his own responsibility.

(*c*) All communications on important matters to Government or to Heads of Departments will be sent for approval or perusal of the Chief Engineer, as the case may be, before or after issue.

(*d*) Miscellaneous questions, such as stores, indents, cash, and stationery, and leave to subordinates and officials in the Central Office will be dealt with by the Deputy Chief Engineer, except those relating to the personal clerk to the Chief Engineer.

(*e*) Estimates for buildings of architectural importance, large schemes of sanitary, water supply and town improvements, town planning and town extensions worked by the Technical Assistants will be submitted to the Chief Engineer with the Deputy Chief Engineer's recommendation for final orders of the Chief Engineer.

(*f*) The Deputy Chief Engineer will see that several branches of the office are kept to the mark and that matters sent to them are not unnecessarily delayed. He will attend to any other matters specially referred to him by the Chief Engineer.

(*g*) Questions finally dealt with by the Deputy Chief Engineer will be submitted to the Chief Engineer for his information, if so ordered.

General.—(1) In addition to the general supervision of works exercised by the Superintending Engineers in their jurisdiction, the Chief and the Deputy Chief Engineers will make it a point to satisfy themselves by personal inspection that the interests of the works in progress are properly safeguarded and otherwise help the Superintending Engineers in initiating or developing large or important projects.

(2) Much importance will be attached to the quality of communications issuing from the office to (1) the Public, (2) Government, (3) Heads of Departments or officers of similar position. The Chief Engineer and the Deputy Chief Engineer should hold themselves personally responsible that this matter receives their careful attention. No notes should be submitted and no letters should issue from the office which are not fit to be printed.

(3) *Assistant (General).*—Will attend to the daily tappals as noted in para II (*a*) relating to the Deputy Chief Engineer.

(*b*) Will see to the quality of communications noted in "General" (2) above

(*c*) Will deal with all requisitions for information from Divisions or Circles and also reminders about references.

(*d*) Will sign all routine drafts calling for information from, or furnishing information asked by, the officers of the Department and also comply with the requisitions for files or copies of reference.

(*e*) Will sign all copies of letters or dockets signed by the Chief Engineer or Deputy Chief Engineer which are required to be sent to other officers.

(*f*) Will sign all reminders addressed to officers of the Department which do not contain any adverse criticism on the delay, etc., and will sign simple endorsements on petitions.

(*g*) Will sign all ordinary and routine communications previously approved by the Chief Engineer or Deputy Chief Engineer. [No communication to Government and Heads of Departments should be signed by the Assistant (General)]. It is only in urgent and special cases and only in the absence of both the Chief Engineer and the Deputy Chief Engineer, that it can be signed by him, and such references should be placed for approval or such other orders immediately they return.

(*h*) May sign fair copies of communications connected with cash, stores, establishment and such other miscellaneous matters after the draft has been approved by the Chief Engineer or the Deputy Chief Engineer.

(*i*) Will see that the procedure laid down for despatch of work is strictly followed and that returns and registers enjoined are properly maintained by each Branch. (General Rules of office procedure for adoption in all offices as per Government Order, General Miscellaneous, No. G. 5203-51—E.A. 4-14, dated Bangalore, 23rd November 1914, should be strictly followed.)

(*j*) Will do the duties of Registrar of an office.

(4) *Assistants (Technical)—General.*—There are three Technical Assistants sanctioned—(1) Roads and Buildings, (2) General Irrigation and Miscellaneous and (3) Special Irrigation. The primary and sole duty of the Technical Assistants is to scrutinise the estimates and plans sent by the several officers and to put up notes, etc., for the disposal of the same by the Chief Engineer or Deputy Chief Engineer. They will have nothing to do with the office correspondence or routine, except those relating to estimates scrutinised by them.

First Assistant (Technical).—(*a*) He will attend to all estimates and questions connected with roads, buildings, bridges, sanitary and water supply and of works under the direct charge of the Deputy Chief Engineer.

(*b*) He will initiate new designs and new schemes pertaining to the works noted above.

(*c*) He will be responsible for seeing to the proper maintenance of the following registers :—

(1) Register of buildings, roads and bridges, with cost, constructive and structural details.

(2) Register of water supply and sanitary installations.

(*d*) He will scrutinise and submit disposal notes on estimates referred to him by the Chief Engineer and will attend to any special work that may be referred to him for disposal, by the Chief Engineer.

Second Assistant (Technical).—(*a*) He will attend to all estimates and questions relating to general irrigation, *i.e.*, all tanks (major and minor), channels, (except those pertaining to Krishnarajasagar and Visvesvaraya Canal and allied works, and all the old channels of the Cauvery, the Kabbini, the Hemavathi and the Lakshmanathirtha) and estimates of "Grow More Food" in the area referred to above.

(*b*) He will initiate new designs and new schemes pertaining to the above works.

(*c*) He will be responsible for seeing to the maintenance of registers noted below :—

(1) Register of all tanks (Major and Minor) with constructive details and cost, etc.

(2) Register of rainfall statistics, talukwar, districtwar and Statewar.

(*d*) He will be responsible for revision of statistics collected by late Mr. Karve.

(*e*) He will scrutinise and submit disposal notes on estimates referred to him by the Chief Engineer or Deputy Chief Engineer and attend to any special works that may be referred for disposal now and then by the Chief Engineer or Deputy Chief Engineer.

Third Assistant (Technical)—(Special Irrigation).—(*a*) He will attend to all estimates and questions pertaining to Krishnarajasagar, Visvesvaraya Canal and all the old channels of the Cauvery, the Kabbini, the Hemavathi and the Lakshmanathirtha and tanks and channels in the Visvesvaraya Canal area. (Projects for further developing the areas to make up 120,000 acres as per 1924 Agreement will be temporarily transferred to the Special Chief Engineer, as also questions of arbitration.)

(*b*) He will attend to all questions dealing with regulation at Krishnarajasagar, issues, etc., and crop-planning programme, etc.

(*c*) He will be responsible for the following registers :—

(1) Register of inflows, impoundable, impounded, etc., at Krishnarajasagar.

(2) Register of issues from Krishnarajasagar Reservoir.

(3) Register of the length of Visvesvaraya Canal, main distributaries with minor, the irrigable area under each and the actual area irrigated.

(4) Register of extents of crops in each year.

(5) Register of rainfall statistics in Visvesvaraya Canal area and rainfall in Coorg area in the following stations :—

1. Mercara, 2. Veerajpet, 3. Fraserpet, 4. Somvarpet, 5. Ammathi, 6. Napoklu, 7. Sanivara Santhe 8. Ponnampet, 9. Bhagamandala 10. Santhekoppa.

(6) Register of all old channels of the Cauvery, the Kabbini, the Hemavathi and the Lakshmanathirtha, showing the length and irrigable area under each and the area irrigated and the maximum discharge.

(7) Register of tanks and other channels in Visvesvaraya Canal area with cost and constructive details.

(*d*) He will initiate new designs and proposals for control of water and other subjects allied to it.

(*e*) He will attend to all estimates under "Grow More Food" schemes in the area referred to above.

(*f*) He will attend to any special works that may be referred to him for disposal by the Chief Engineer or the Deputy Chief Engineer.

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ANNEXURE C.

Distribution of work amongst the several Branches in the Chief Engineer's Office.

No. of Branch.	Subject	Head of section	Supervising Officer	Staff					Remarks
				I Dn. Clerk	II Dn. Clerk	Typist	Attenders	Peons	
I.	Projects and estimates. (Drawing Branch)	Head Draftsman.	3 Technical Assts. 3 Draftsmen. 3 Assistants 3 Tracers. 1 Assistant. Draftsman (temporary) Surveyors (executive)	...	...	...	1	1	Disposal of all questions pertaining to projects, estimates, sanctions and tenders.
II.	(a) Cauvery Circle Branch.	Superintendent.	Assistant (General)	3	2	...	...	2	All correspondence dealing with Cauvery Circle and references received from the Government of Madras and Government of India on irrigation and references from other Heads of Departments pertaining to the Circle.
	(b) Tumkur Circle Branch.	Do	Do	3	2	...	...	...	All correspondence dealing with Tumkur Circle, and correspondence *re*: water supply and sanitary works, and references received from Government of India *re*: Indian Roads Congress etc.,
	(c) Shimoga Circle Branch.	Do	Do	2	1	...	...	...	All correspondence pertaining to Shimoga Circle and correspondence of Government of India.
III.	Budget ...	...	Do	1	2	...	...	...	All questions dealing with budget, preparation of budget estimates, programme of expenditure and grants, and disposal of papers *re*: allotment of funds, progress reports, etc. Budget grants under Grow More Food.
IV.	Miscellaneous ...	Manager (A)	Do	1	2	...	...	2	All correspondence of a general nature, progress reports on inspection and tour notes, Administration reports, and Legislative Assembly work.
V.	Cash, Stores, and Stationery ...	...	Do	1	1	...	...	...	Cash work—all correspondence dealing with cash and stationery and all cases pertaining to Central Stores.
VI.	Establishment ...	...	Do	3	1	...	...	...	All correspondence dealing with establishment, journals, pensions, etc.
VII.	Current Branch ...	Manager (B)	Do	1	3	5 *plus* 2 Steno-typists		...	Typing and 'To' and 'From' work.
VIII.	Records ...	Do	Do	1	...		5	3 (Cycle orderleys.)	Recording and issuing of papers as per requisitions.
IX.	"Grow More Food" Section (Tempy.)	Do	Do	1	1				All correspondence dealing with "Grow More Food" scheme, etc.

N.B.—(1) Assistant (General) will be responsible for important questions, organisation and efficiency of the Department and for all work not entrusted specifically to any branch, and can distribute the establishment according to the volume of work in each branch and urgency and exigencies of work.

(2) All Grow More Food correspondence should receive the first priority.

(3) Disposal of tenders should be marked 'Immediate' and should not be delayed for more than 3 days from the date of receipt in the branch.

(4) All important references should not be recorded without orders as such either by Deputy Chief Engineer or Chief Engineer as the case may be: Manager in charge of Records Section should, before recording references, remove all unnecessary papers that need not be recorded and they should be destroyed after obtaining orders wherever necessary after approval of Assistant (General).

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ANNEXURE D

Rules for regulation and speedy despatch of work:

(1) The tappal covers will be noted in a book (Amad) by the clerk in the Current Section and will be sent to the Assistant (General) who opens them, marks the references and sends them to the Deputy Chief Engineer.

(2) Important letters marked by the Deputy Chief Engineer should be submitted to the Chief Engineer for perusal.

(3) The Deputy Chief Engineer and the Chief Engineer, as the case may be, after perusing them will send them to the Assistant (General) who will send them to the Registration Clerk who registers them and distributes them to the Superintendents of the Branches noted as per orders on the references for further action to be taken by the Superintendents.

(4) A separate register shall be maintained for each branch. The day's receipts should be entered in the registers maintained by the respective branches and important cases marked urgent should be shown by the clerk of the branch to the Superintendent.

(5) Cases worked up will be sent to the Chief Engineer or Deputy Chief Engineer as per works in the schedule of distribution after noting the same in the register maintained in the branch who after perusal returns them to the originating branch with approval or such other orders. All approved drafts will be sent to the current section for disposal after noting the same in the disposal book maintained in the branch with action taken on other drafts as per orders thereon.

(6) Cases requiring immediate attention or early disposal should be brought to the notice of Chief Engineer or Deputy Chief Engineer by reminder slips. In very urgent cases, the attention of the Chief Engineer may be invited in person by the Superintendent.

(7) There are two members of the office responsible for each case. It will be incumbent on both to see that no unnecessary delay occurs in its disposal. The General Assistant will keep watch on all papers delayed.

(8) All arrears list should be prepared fortnightly for every branch and the same put up for perusal of Assistant (General) with an analysis of how many of them are longstanding, etc.

Infringement of these rules will be very severely noticed and clerks will be held responsible for delay in the disposal of papers.

N.B.—All references pertaining to "Grow More Food" scheme should receive the first priority. All references regarding the disposal of tenders should be marked "Immediate".

BRANCH NO. I.

1. All estimates, plans and projects will be sent to the Head Draftsman who, after registering them in the register of estimates, sends them on to the Technical Assistant dealing with the subject under disposal.

2. The Technical Assistant on receipt of them should examine and put up notes, after first perusal, on technical provisions, on omissions and faulty designs, etc., and submit for orders of Deputy Chief Engineer, and Chief Engineer either to return them to the office of issue to supply omissions, or to check and submit.

3. The Technical Assistant, who, after perusal of the orders, will take necessary action and send the same to Head Draftsman. Further action will be taken by him for disposal.

4. All tenders will be received by the Head Draftsman and duly checked and after perusal of the Technical Assistant concerned, will be submitted to the Deputy or Chief Engineer, who after passing orders will send the same to the Assistant (General) who will give them to the Manager (Current Section) for necessary action.

Register of tenders will be maintained showing the date of receipt of tender and the date of disposal and submission to the Deputy Chief Engineer or Chief Engineer.

All the estimates sanctioned will be sent to the Head Draftsman who after noting in the register of sanctions maintained by him will have them recorded with him till they are reported to be closed.

Before the estimates are scrutinised and put up with notes for disposal, the same should be sent to Budget Section, who will note on them whether there is budget provision or not, and return them to Head Draftsman for further action. If there is no budget provision, orders may be obtained from the Deputy Chief Engineer or Chief Engineer whether to check them or to return the estimate.

Branch I will deal with the schedule of rates.

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ANNEXURE E

SPECIAL CHIEF ENGINEER.

Branch I	Budget	All correspondence *re*: Budget, Establishment, programme etc.
II (*a*)	Lakkavalli Circle and Nugu.	
(*b*)	"Grow More Food" scheme.	
III	Cash and Stores, and Stationery.	
IV	Current.	
	Records.	
V	Drawing Branch.	

(1) After the covers are registered they will be sent to the Assistant to the Special Chief Engineer who after opening the same will approve of the suggestions made and submit to Special Chief Engineer such of the papers that require immediate orders and all other references may be sent to the Superintendent direct. All futher action will be taken by him. All important communications to Government or Heads of Departments should be submitted to Special Chief Engineer for first perusal.

(2) All communications to Government and important references to Heads of Departments should be signed by Special Chief Engineer and in urgent cases in the absence of Special Chief Engineer, he may sign them and such papers should be immediately put up at the first occasion for Special Chief Engineer's confirmation and approval. The Assistant will do other things noted under "Assistants" in the general department.

(3) *Grow More Food Schemes.*—Only such schemes that are included in the Lakkavalli Circle will be attended to, pending proposals on the large schemes envisaged recently.

Branch V.—Procedure enunciated for Branch I in the Chief Engineer's Office should be followed.

1. Register of rainfall statistics in the Tunga and the Bhadra and the Nugu rivers—above and below the sites of works.
2. Register of flows as gauged.

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